



REQUEST FOR PROPOSAL (RFP):

ISSUE DATE: January 4, 2023

BIDS DUE: February 3, 2023

REPLY TO: Bramley Crisco
Director of Talent Development
Action Greensboro
(p) 336-387-8352
(e) bcrisco@actiongreensboro.org

Proposals must be submitted electronically with the subject "Campus Greensboro Fellows Program Leadership Development Training RFP" and will be accepted no later than 11:59 p.m., February 3, 2023.

Overview and Project Objectives

Action Greensboro is seeking proposals from qualified vendors to provide services for Leadership Development Training for participants in the Campus Greensboro Fellows Program, which aims to build professional leadership skills and confidence among college age talent entering or advancing in the workforce.

The goal of the one or two day leadership seminar to be held in June 2023 is to develop and enhance the leadership skills and competencies of participating Campus Greensboro Fellows; providing knowledge and strengthening skillsets, which may include, but not be limited to:

- building confidence
- developing leadership skills
- enhancing communication skills
- introducing negotiation skills
- enhancing self-awareness and potential in themselves
- enhanced networking ability
- encouraged strategic thinking

Participants will become more confident in their own leadership skills and abilities, prepare themselves for today's workforce and participate in a peer learning setting, sharing ideas to apply leadership lessons in their next step.

We anticipate the training session(s) to take place during standard work hours of 8:00 A.M. to 5:00 P.M. between 6/15/23 and 6/30/23. The anticipated number of participants is between 75-100 Fellows.

About Action Greensboro:



Action Greensboro, together with the Chamber of Commerce, serves as the city's primary economic and community development group. Formed in 2001, Action Greensboro is comprised of seven local charitable foundations and local business leaders. In collaboration with business, higher education, and municipal government, Action Greensboro works to strengthen Greensboro's economy and ensure the continuation of its excellent quality of life.

About Campus Greensboro Fellows Program:

Through our Campus Greensboro program, Action Greensboro connects talented college students and the Greensboro, NC community, preparing students for the 21st century workforce. Our programming and operational systems allow students to discover meaningful, equitable employment directly in Greensboro.

Our flagship, 10-week Campus Greensboro Fellows Program provides a paid summer internship, critical skills training, professional development, community engagement, mentorship and leadership training for undergraduate and graduate college students in Greensboro, NC during the summer.

RFP Specifications Summary

To receive consideration, proposals must include:

- A letter of interest.
- Portfolio of at least two similar previously completed projects. Portions may be redacted to protect confidential information as needed.
- Plan to complete the proposed project, including the following:
 - a. Proposed scope of work, project approach, training curriculum, number of training facilitators.
 - b. Timeline for the project, including major tasks and milestones tied to activities.
 - c. Itemized project budget to include a proposed payment schedule tied to project milestones and deliverables.
- At least 2 references.
- Contact information including, Full Name, Mailing Address, Email Address and Phone Number.

Please provide any other information that may be helpful to Action Greensboro to include but not limited to:

- Ability to provide/or access training space
- Training Facilitator CV and/or training background

Evaluation and Selection Criteria

All complete proposals submitted by the deadline will be evaluated by Action Greensboro staff.

RFP Deadline and Timeline

Proposals must be submitted electronically to:



bcrisco@actiongreensboro.org

Proposals will be accepted no later than 11:59 p.m., February 3, 2023. Award decision will be announced no later than February 24, 2023.

RFP Terms and Conditions

Action Greensboro reserves the right to award all, partial or none of this solicitation.

Questions

All questions regarding this RFP must be submitted via email to Bramley Crisco, Director of Talent Development, bcrisco@actiongreensboro.org.